

Sainik Finance & Industries Limited

ARCHIVAL POLICY

1. BACKGROUND:

In terms of Regulations 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Regulations'), a listed entity is required to host on its website, all the material events/ information as disclosed to the stock exchange(s) for a period of five years and thereafter in terms of the archival policy of such entity as disclosed on the website.

Accordingly, **Sainik Finance & Industries Limited** ('Company') has formulated this Archival Policy ('Policy') for ensuring compliance with the provisions of Regulation 30(8) of the Regulations for protection, maintenance and archival of the Material Events or Information (defined below) disclosed to the stock exchange(s) and hosted on its website.

Additionally, the Policy shall also include such other Events or Information which are required to be hosted on the website of the Company in terms of other Applicable Laws, if any, by the Authorized Person.

2. DEFINITIONS:

'**Applicable Law**' means any law, rules, regulations, circulars, guidelines, standards etc. under which disclosure of Material Events or Information, or other events or information on the website has been prescribed.

'**Archived documents**' means details of Material and other Events or Information as placed or maintained in the archived folder.

'**Authorized Person**' means any one of the following:

- a) Board of Directors
- b) CEO;
- c) CFO;
- d) Company Secretary; and
- e) Any other person as may be decided by the Board of Directors of the Company from time to time.

'**Company**' means **Sainik Finance & Industries Limited**.

'**Material Events or Information**' refers to the information/ events that are required to be disclosed on the website of the Company in terms of Regulation 30(8) of the Regulations and in terms of the policy to determine Material Events or Information of the Company.

‘Policy’ means the Policy framed by the company in terms of Regulation 30 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015.

‘Regulations’ means the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015. The words and phrases used in this Policy and not defined here shall derive their meaning from the Applicable Law.

3. SCOPE OF THE POLICY:

This policy covers archival of all Material Events or Information or other events or information which has been disclosed to Stock Exchange(s) and hosted on the website of the Company in accordance with SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Applicable Laws.

4. ARCHIVAL OF MATERIAL AND OTHER EVENTS/INFORMATION:

The archival of material & other events or information as disclosed or hosted on the website shall be done in the following manner:

- a) All Events or Information as disclosed under Regulation 30(8) of the Regulations will be made available for a period of 5 years from the date on which such disclosures/ announcements are made to the Stock Exchanges. Thereafter, such event / information will be archived for a period of 1 year. After the expiry of 1 year, the archived disclosures / announcements shall be removed from the website of the Company.
- b) Where there is a period for which a Document is required to be archived as per any other applicable Law, for the period required by such applicable Law.

5. LOCATION OF ARCHIVED FOLDER:

The archived folder shall be located on the website of the Company.

6. POLICY REVIEW:

The Board may subject to applicable laws is entitled to amend, suspend or rescind this Policy at any time. Any difficulties or ambiguities in the Policy will be resolved by the Board in line with the broad intent of the Policy. The Board may also establish further rules and procedures, from time to time, to give effect to the intent of this Policy.

In the event of any conflict between the provisions of this Policy and of the applicable law, such applicable law in force from time to time shall prevail over this Policy.

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